



## Minutes Regular Meeting

### The Board of Education Members Berwyn North School District 98

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A Regular Meeting of the Board of Education Members of Berwyn North School District 98 was held Thursday, June 25, 2020, beginning at 6:30 PM in the District Office; 6633 W 16th Street; Berwyn, IL 60402.

#### I. CALL TO ORDER

Meeting began at 6:35 p.m.

#### II. ROLL CALL

Members Present: Mounce

Members on Video Conference: Swade, Pabon and Kulis-Kearns Valeriano

Members Absent: Arenella, Cuevas and Paul-Emile

Also in Attendance: Dr. Robert Hubbard

#### III. THE PLEDGE OF ALLEGIANCE

Board President Mounce led the Pledge of Allegiance

#### IV. COMMUNICATIONS

A. Superintendent, Dr. Michelle Smith communicated to the Board and community that a survey has been sent to all Berwyn North School District 98 parents. This survey asked parents to choose from three options: 1. Face to face, 2. Hybrid Learning (2 days in school instruction and 2 days remote learning) or 3. Remote Learning (students receive 100% of instruction online at home).

B. According to parents' survey preferences they would prefer, as first choice that students return to face to face teacher-student instruction. The second choice was Hybrid Learning and the last choice was Remote Learning. However, given the guidance from the State they are highly supporting face to face instruction. The first day of school is scheduled to start for students on August 19, 2020 and for teachers August 17, 2020.

#### V. PUBLIC COMMENT

A. Ms. Burn, community member asked the Board about the options parents have if they choose not to send their child back to school. Dr. Smith assured Ms. Burns that the State is encouraging school districts to have options for parents that choose to keep their children at home. Berwyn North will be working on a plan for what Remote Learning will look like for those parent who choose to keep children at home. Registration will take place as usual and parents will be asked what their preference will be at that time. Ms. Burns asked the Board, would parents choosing remote learning alleviated the situation by reducing classroom size. Dr. Smith acknowledge that although it could help by reducing class sizes, it also creates another level of work for teachers who have to create lesson plans for students in the classroom and those in remote learning. That is a challenge that teachers and the district are willing to take on.

B. Community member asked the Board what measures will be taken to assure that children will not be contaminated at school. Although there isn't a set plan as of yet, the district will follow guidelines provided by the State. There will be a process for entering the building, and will follow the recommendations in regards to hand washing. District 98 will implement a cleaning of schools throughout the day, bathrooms, doors, and any area that is frequently touched. Also, the State has

attained over 2 million masks that will be distributed to school districts and Berwyn North will also purchase masks and face shields in order to keep contamination to a minimum.

## VI. BOARD COMMENTS

- A. Member Mounce presented the New Assistant Superintendent, Dr. Robert Hubbard to the community.
- B. Member Pabon gave his support to Superintendent Dr. Michelle Smith's statement on "Black Lives Matter." He shared his nuanced call to action in hopes that it would call in and not call out colleagues to support this work. Mr. Pabon asked that we look inward into our own community to identify ways to become more anti-racist and inclusive to Black students and families. It is his belief that District 98 has begun to make progress to bridge to racial divide but it is only the beginning. He is committed to connecting the district, teachers, staff, and parents with organizations that specialize in anti-racism training. He also called for the district to center restorative justice, social and emotional learning and trauma informed care as an alternative to how we approach behavior

## VII. CONSENT AGENDA

### A. Approval of Minutes

- 1. Regular Meeting Minutes - 5/28/2020
- 2. Executive Meeting Minutes - 5/28/2020

### B. Approval of Personnel

- 1. New Hires:
  - Dr. Robert Hubbard, Assistant Superintendent, District Office for the 2020-2021 School Year.
  - Salomon Navarro Melgoza, Public Relations/Marketing, District Office for the 2020-2021 School Year.
  - Keith Henderson, Human Resource Manager, District Office for the 2020-2021 School Year.
  - Christine Arcos, Teacher at Jefferson Elementary School for the 2020-2021 School Year.
  - Emily Bauer, Teacher at Jefferson Elementary School for the 2020-2021 School Year.
  - Catherine Cardenas, Teacher at Havlicek Elementary School for the 2020-2021 School Year.
  - Anais DeJesus, Teacher at Lincoln Middle School for the 2020-2021 School Year.
  - Hilary Guy, Teacher at Prairie Oak Elementary School for the 2020-2021 School Year.
  - Scott Hovorka, Teacher at Havlicek Elementary School for the 2020-2021 School Year.
  - Selma Jukic, Teacher at Lincoln Middle School for the 2020-2021 School Year.
  - Joanna Nava, Teacher at Jefferson Elementary School for the 2020-2021 School Year.
  - Mirtha Raigoza-Ramirez, Social Worker at Prairie Oak Elementary School for the 2020-2021 School Year.
  - Danielle Sanchez, Teacher at Havlicek Elementary School for the 2020-2021 School Year.
  - Stephanie Solis, Teacher at Havlicek Elementary School for the 2020-2021 School Year.
  - Courtney Ureel, Teacher at Jefferson Elementary School for the 2020-2021 School Year.
  - Gabriela Morales, Teacher at Prairie Oak Elementary School for the 2020-2021 School Year.
  - Johnnie Lander, Teacher at Havlicek Elementary School for the 2020-2021 School Year.

2. Leaves:

- Kyra Bestor, Teacher at Prairie Oak Elementary School, has requested a 12 week FMLA Leave starting August 17, 2020.
- Jennifer Salman, Interventionist at Prairie Oak Elementary School, has requested a 12 week FMLA starting August 17, 2020.
- Michel Torres Earle, Social Worker at Prairie Oak Elementary School, has requested a 12 week FMLA starting August 17, 2020.

3. Reassignment:

- Amy Butler, has been reassigned to Reading Interventionist at Prairie Oak Elementary School for the 2020-2021 School Year.
- Jennifer Salman, has been reassigned to Math Interventionist at Prairie Oak Elementary School for the 2020-2021 School Year.
- Ashley Hines, has been reassigned to DRC Teacher at Havlicek Elementary School for the 2020-2021 School Year.
- Jacinta O'Martin, has been reassigned to Reading Interventionist at Havlicek Elementary School for the 2020-2021 School Year.
- Barbara Ebersold, has been reassigned to Math Interventionist at Havlicek Elementary School for the 2020-2021 School Year.
- Angela Riggio, has been reassigned to Special Education Specialist at Havlicek Elementary School for the 2020-2021 School Year.
- Phyllis Boemo, has been reassigned to Reading Interventionist at Jefferson Elementary School for the 2020-2021 School Year.
- Nicole Kubesh, has been reassigned to Math Interventionist at Jefferson Elementary School for the 2020-2021 School Year.
- Ilana Blumenthal, has been reassigned to PE Teacher at Lincoln Middle School for the 2020-2021 School Year.
- Eden Barragan, has been reassigned to Principal at Prairie Oak Elementary School for the 2020-2021 School Year.
- Gary Evashenk Jr., has been reassigned to Director of Instructional Technology at District Office for the 2020-2021 School Year.

4. Resignations:

- Marten Moreno, Program Assistant at Prairie Oak Elementary School, has submitted a Letter of Resignation effective May 29, 2020.
- William Witkowsky, Director of Technology, has submitted a Letter of Resignation effective June 30, 2020.
- Marco Tito, Program Assistant at Prairie Oak, has submitted a Letter of Resignation effective June 30, 2020.
- Vanessa Reyes, Teacher at Jefferson Elementary School, has submitted a Letter of Resignation effective June 30, 2020.

5. Terminations:

- Magali Flores, Lunchroom Supervisor at Prairie Oak Elementary School, effective May 29, 2020.
- Susan Bergthold, Program Assistant at Prairie Oak Elementary School, effective June 30, 2020.

C. Approval of Authorization of next month's payroll:

1. Approval of Invoices – \$ 3,244,021.45

2. Approval of Monthly Payroll – \$ 4,665,902.85
3. Approval of Authorization of next month's payroll – July

#### APPROVAL OF CONSENT AGENDA

Member Pabon moved and was seconded by Member Kulis-Kearns Valeriano that the Board approved the following items on the Consent Agenda. Approval of Minutes Item A 1-2, Personnel Item B 1-5, and Finance Item C 1-3 as submitted.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

#### VIII. ACTION ITEMS

. A. Approval of Bid for Managed Services:

Directory of Technology, William Witkowsky, seeks the Board's approval on his recommendation to accept the Bid for Managed Services from Sentinel. After, receiving bids from three vendors and carefully evaluating cost and service Mr. Witkowsky has determined that Sentinel's experience with our wireless network and server environment far outweighed their competitors. Sentinel has also added backup monitoring to their service making them the best fit for District 98. Please view the attached Memo.

#### APPROVAL OF THE BID FOR MANAGED SERVICES

Member Mounce moved and was seconded by Member Pabon that the Board approved Sentinel's Bid for Managed Services.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

B. Approval of DuPage-West Cook Intergovernmental Agreement

Intergovernmental Agreement between the Boards of Education of those Member School Districts and DuPage/West Cook Operational Entities including (but not limited to) program participation on a tuition basis, other instructional services, related services, and professional development for districts special education students.

#### APPROVAL OF DUPAGE-WEST COOK INTERGOVERNMENTAL AGREEMENT

Member Kulis-Kearns Valeriano moved and was seconded by Member Mounce to approve the DuPage-West Cook Intergovernmental Agreement.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

C. Approval of Support Personnel Policies and Administrator CGA:

Regina Johnson, Business Managers, seeks the Board's approval for changes to the following:

**Personnel Policies**

- Executive Secretary
- 12 Month Secretaries
- 11 Month Secretaries Human Resource Manager

- Assistant to the Business Managers
- Communication Specialist
- Home School Community Liaison
- IT Specialist
- Some policies will be combined or removed.

**Administrator Salary Schedule – CGA**

- Principal/Director of EL and Director of SpEd Salary Schedule
- Assistant Superintendent Salary Schedule
- Director Of Instructional Technology

**APPROVAL OF SUPPORT PERSONNEL POLICIES AND ADMINISTRATOR CGA**

This Item was tabled for further discussion in the July Board meeting.

- D. Approval of the 2020-2021 Updated Proposed School Calendar  
Tabled from May Board Meeting

**APPROVAL OF THE 2020-2021 UPDATED PROPOSED SCHOOL CALENDAR**

Member Kulis-Kearns Valeriano moved and was seconded by Member Mounce that the Board approve the Updated Proposed School Calendar.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

- E. Approval of Annual Review of Closed Meeting Minutes

**APPROVAL OF ANNUAL REVIEW OF CLOSED MEETING MINUTES**

Tabled for further discussion in Executive session.

**IX. INFORMATION AND REPORTS**

- A. Financial Auditor’s Request for Annual Submission:  
Regina Johnson, Business Manager, communicates to the Board that Annually our auditing firm follows a standard process which involves board members participation. Within a few weeks, you all will receive a piece of mail from Gassensmith & Michalesko, Ltd., Certified Public Accountants, please complete the requested document and return it back in the self-addressed envelope. This is required of all board members.
- B. Monthly Fund Report  
Regina Johnson, Business Manager, presented the monthly fund report to the Board and community.
- C. Latino Policy Forum EL Handbook for School Board Members, District Administrators, and Principals  
Francela Lopez, Director of English Learners, passed along the Latino Policy Forum EL Handbook. Chapter 2 highlights Berwyn North School District 98 to members of Board.

**X. CALENDAR OF EVENTS**

- A. Upcoming Events  
**July 30**  
BOE Meeting - District Office - 6:30 p.m.  
**August 3**  
Registration - 7:30 a.m. - 3:00 p.m.  
**August 4**  
Registration - 11:00 a.m. - 7:00 p.m.

**August 5**

Registration - 7:30 a.m. - 3:00 p.m.

**August 6**

Registration - 11:00 a.m. - 7:00 p.m.

**August 7**

Registration - 7:30 a.m. - 3:00 p.m.

**August 17 - 18**

Teacher Institute

**August 19**

First Day of School

XI. PUBLIC COMMENT

A. None Stated

XII. BOARD COMMENT

A. None Stated

XIII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

- A. Member Pabon moved and was seconded by Member Kulis-Kearns Valeriano that the Regular Meeting of the Board of Education, School District 98 Adjourn to Executive Session at 7:22 p.m.
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1).
  2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
  3. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)
  4. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of The closed meeting; 5 ILCS 120/2(c)(11).
  5. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

**MOTION TO RECONVENE IN REGULAR SESSION**

Member Kulis-Kearns Valeriano moved and was seconded by Member Mounce that the Regular Meeting of the Board of Education, District 98 reconvenes from Executive Session at 9:19 p.m., Thursday, June 25, 2020.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

**MOTION TO APPROVE THE ANNUAL REVIEW OF CLOSED MEETING MINUTES**

Member Swade moved and was seconded by Member Kulis-Kearns Valeriano that the Board approve the Closed minutes remain closed.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

XIV. NEW BUSINESS

A. None Stated

XV. OLD BUSINESS

A. None Stated

XVI. ADJOURNMENT

MOTION TO ADJOURN

Member Kulis-Kearns Valeriano moved and was seconded by Member Pabon that the Regular Meeting of the Board of Education, District 98, adjourn at 9:20 p.m., Thursday, June 25, 2020.

ROLL CALL:

Ayes: Swade, Pabon, Kulis-Kearns Valeriano and Mounce

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Michelle Smith, Secretary

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Adam R. Mounce, President

Jessica Ibarra

Visitors: There were 40 video conference participants.