



## Minutes Regular Meeting

### The Board of Education Members Berwyn North School District 98

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A Regular Meeting of the Board of Education Members of Berwyn North School District 98 was held Thursday, May 28, 2020, beginning at 6:30 PM in the District Office; 6633 W 16th Street; Berwyn, IL 60402.

#### I. CALL TO ORDER

Meeting began at 6:33 p.m.

#### II. ROLL CALL

Members Present: Mounce, Swade, Arenella, and Paul-Emile

Members on Video Conference: Cuevas, Pabon and Kulis-Kearns Valeriano

Member Kulis-Kearns Valeriano – Departed Early from Meeting venue at 6:50 p.m. and joined video conference shortly after.

Also in Attendance: Dr. Robert Hubbard

#### III. THE PLEDGE OF ALLEGIANCE:

Board President Mounce led the Pledge of Allegiance

#### IV. A. COMMUNICATIONS

Superintendent, Dr. Michelle Smith acknowledged Ms. Venus Smith, Principal of Prairie Oak Elementary School for her many years of service. Ms. Venus Smith addressed the Board and community to express her appreciation and gratitude for the many years she served as Principal.

- B. Superintendent Dr. Michelle Smith will acknowledge the Berwyn North District 98 2019-2020 Retirees.

##### **Certified Staff**

Ligija Ambutas, Special Education Teacher, Lincoln Middle School, 15 Years

Kathryn Reich, DRC, Havlicek Elementary School, 23 Years

John Trumbull, Physical Education Teacher, Lincoln Middle School, 24 Years

Donna Carroll, 6th Grade Math Teacher, Lincoln Middle School, 29 Years

Karen Corcoran, 1st Grade Teacher, Jefferson Elementary School, 30 1/2 Years

##### **Non-Certified Staff**

Karen Williams, Assistant to Business Manager/Payroll, District Office, 15 Years

Mary Kusper, Curriculum Secretary, District Office, 19 Years

- C. The Berwyn North School District 98 Board Members and Superintendent Smith wished Ms. Smith and all Retirees well in all their future endeavors.

#### V. PUBLIC COMMENT

- A. Parent expressed her concern for the lack of adequate communication with parents in regards to summer school. She felt that teachers did not explain the process comprehensively and the communication sent out by the district was unclear. She expressed frustration at the lack of answers being provided from all sources and feels that social media is a good source of communication but should not be the sole source of communication with parents.

#### VI. BOARD COMMENTS

- A. Member Cuevas posed the question to Superintendent Smith, “With Phase 3 of Coronavirus under way what is the district doing to integrate?” Dr. Smith expressed that any integration would be with the expressed consent of parents. Because everyone’s schedules are not the same any plan that is put in place would have to have parent approval. The parents would be sent

several options in a form of a survey. According to the results of that survey a plan would be put in place that best accommodates our families' current situation.

## VII. CONSENT AGENDA

### A. Approval of Minutes

1. Regular Meeting Minutes - 4/30/2020
2. Executive Meeting Minutes - 4/30/2020

### B. Approval of Personnel

1. New Hires:
2. Leaves:
  - Kathleen McGowan, Teacher at Havlicek Elementary School, has requested a One Year Leave of Absence for the 2020-2021 school year.
3. Resignations:
  - Venus Smith, Principal at Prairie Oak Elementary School, has submitted a Letter of Resignation effective June 30, 2020.
  - Margaret Tapson, Special Education Specialist at Havlicek Elementary School, has submitted a Letter of Resignation effective June 30, 2020.
  - Anna Katherine Barrett, Teacher at Jefferson Elementary School, has submitted a Letter of Resignation effective at the end of the 2019-2020 school year.
  - Maria Garcia, Program Assistant at Havlicek Elementary School, has submitted a Letter of Resignation effective at the end of the 2019-2020 school year.
4. Intent to Return from One Year Leave of Absence:
  - Maria Hernandez, Program Assistant at Prairie Oak Elementary, has expressed her intent to return for the 2020-2021 school year.
  - Santa Ortega, Program Assistant at Havlicek Elementary School, has expressed her intent to return for the 2020-2021 school year.
5. Reassignment:
  - Yajira Diaz, Assistant Principal at Prairie Oak Elementary School, has been reassigned from Part-Time Assistant Principal to Full-Time Assistant Principal of Prairie Oak Elementary School.

### C. Approval of Authorization of next month's payroll:

1. Approval of Invoices - \$ 2,174,580.13
2. Approval of Monthly Payroll - \$ 2,725,892.58
3. Approval of Authorization of next month's payroll – June

### APPROVAL OF CONSENT AGENDA

Member Arenella moved and was seconded by Member Paul-Emile that the Board approve the following items on the Consent Agenda. Approval of Minutes Item A 1-2, Personnel Item B 1,3-5 (Tabled B-2), and Finance Item C 1-3 as submitted.

### ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

## VIII. ACTION ITEMS

### A. Intergovernmental Agreement Harlem Avenue Amended TIF District

### APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT HARLEM AVE AMENDED TIF DISTRICT

It was determined that no action from the Berwyn North School District 98 was needed.

### B. Approval of Job Descriptions & Contracts

APPROVAL OF JOB DESCRIPTIONS & CONTRACTS

The Board has Tabled this item for further discussion at the June Board Meeting

- C. Approval of the 2020-2021 Updated Proposed School Calendar

APPROVE THE 2020-2021 PROPOSED SCHOOL CALENDAR

The Board has Tabled this item for further discussion at the June Board Meeting

IX. INFORMATION AND REPORTS

- A. Monthly Fund Report

Regina Johnson, Business Manager, presented the monthly fund report to the Board and community.

- B. Preliminary FY21 Budget Presentation

Regina Johnson, Business Manager, presented the Board and community with the first draft of the FY21 Budget.

- C. Upcoming Events

**June 25**

BOE Meeting – District Office - 6:30 p.m.

**July 30**

BOE Meeting – District Office - 6:30 p.m.

X. PUBLIC COMMENT

- A. None Stated

XI. BOARD COMMENT

- A. None Stated

XII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

- A. Member Paul-Emile moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, School District 98 Adjourn to Executive Session at 7:21 p.m., Thursday, May 28, 2020 for the purpose of discussing the following items:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1).
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of The closed meeting; 5 ILCS 120/2(c)(11).
3. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce  
MOTION TO RECONVENE IN REGULAR SESSION

Member Paul-Emile moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, District 98 reconvenes from Executive Session at 10:16 p.m., Thursday, May 28, 2020.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE – VII. CONSENT AGENDA-B.-2. PERSONNEL

Member Cuevas moved and was seconded by Member Swade that the Board approve B. 2 Leaves, after further discussion.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE HIRING OF THE ASSISTANT SUPERINTENDENT

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the hiring of the Assistant Superintendent Dr. Robert Hubbard.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Pabon, Kulis-Kearns Valeriano and Mounce

Nays: Cuevas

MOTION TO APPROVE – SUPERINTENDENT RAISE

Member Arenella moved and was seconded by Member Cuevas that the Board approve the suggested Superintendent raise of 3.5%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – ADMINISTRATOR RAISE

Member Arenella moved and was seconded by Member Cuevas that the Board approve the suggested Administrative raise of 3%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – TEACHER RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested Teacher raise of 3.75%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – TECHNOLOGY STAFF RAISE

Member Cuevas moved and was seconded by Member Paul-Emile that the Board approve the suggested Technology Staff raise of 4%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – DISTRICT OFFICE SECRETARY RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested District Office Secretaries raise of 3%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – BUILDING SECRETARY RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested Building Secretaries raise of 4%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – NON-CERTIFIED NURSE RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested Non-Certified Nurse raise of 3%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – TRANSPORTATION STAFF RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested Transportation Staff raise of 3%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – BOOKKEEPER RAISE

Member Paul-Emile moved and was seconded by Member Cuevas that the Board approve the suggested Bookkeeper raise of 3.5%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – LUNCHROOM STAFF RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested Lunchroom Staff raise of 4%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

MOTION TO APPROVE – COPY AID RAISE

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the suggested Copy Aid raise of 4%.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano and Mounce

XIII. NEW BUSINESS

A. None Stated

XIV. OLD BUSINESS

A. None Stated

XV. ADJOURNMENT

MOTION TO ADJOURN

Member Paul-Emile moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, District 98, adjourn at 10:24 p.m., Thursday, May28, 2020.

ROLL CALL: Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

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Michelle Smith, Secretary

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Adam R. Mounce, President

Jessica Ibarra

Visitors: There were 38 video conference participants.