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REGULAR MEETING MINUTES
BOARD OF EDUCATION, DISTRICT 98
January 28, 2021 - 6:30 PM.
Berwyn North District Office
6633 W 16th Street
Berwyn, IL 60402

- I. **CALL TO ORDER**
Meeting began at 6:36 p.m.
- II. **ROLL CALL**
Members Present: Mounce, Swade, and Cuevas
Members on Video Conference: Pabon, Paul-Emile, Arenella, and Kulis-Kearns Valeriano
Member Left Early: Arenella at 7:07 p.m.
- III. **THE PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Board President Mounce.
- IV. **COMMUNICATIONS**
 - A. **Anti-Racism and Culture Responsiveness Training**
Dr. Robert G Hubbard, Assistant Superintendent informed the Board and community that Berwyn North has begun the third session of anti-racism and cultural responsiveness training with administrators and staff.
 - B. **Google Educator Certification**
Dr. Hubbard communicated to the Board and community that District 98 has provided 43 staff members with Google Educator Level I Certification and this group will attend Level II Certification training on February 9 and 10. The Google Education Level II status indicates that an educator is able to successfully integrate a wider range of Google for Education tools and other technologies in order to transform their teaching practice.
 - C. **Dr. Michelle Smith, Superintendent informs the Board and community that Berwyn North School District 98 is now in possession and ownership of the PTLC building. She looks forward to the development of ideas for purposing this new building.**
- V. **PUBLIC COMMENT**
 - A. **Anne Vaccaro, 5th grade teacher at Jefferson inquired to the Board if there is any plans to make the vaccine accessible to District 98 staff as staff are returning to in person instruction.**
 - B. **Dr. Smith, informed Ms. Vaccaro that the Cook County Department of Public Health has just sent out an email that informed her to advise staff to get the vaccination wherever they are able to find an appointment. Many staff members have been going to Morton East High School in Cicero to receive the vaccine. Superintendent Smith assured Ms. Vaccaro and staff that if they are able to make an appointment and the appointments falls within the school day, Berwyn North will allow teachers to leave early or arrive late. Administrators in the district have been advised to be flexible.**

VI. BOARD COMMENTS

- A. Member Cuevas read a passage that relatives and friends shared with her in order to promote special education awareness. Special education students are different learners but are gifted and special in their way. Ms. Cuevas wanted to read a gentle reminder to all, to be kind and accepting of all.

VII. CONSENT AGENDA

A. Approved Minutes

- 1. Regular Meeting Minutes - 12/17/2020
- 2. Executive Meeting Minutes - 12/17/2020

B. Approved Personnel

1. New Hires:

- a. Daisy Garcia, Program Assistant at Havlicek Elementary School for the 2020-2021 School Year.
- b. Cristina Salgado, Human Resources Manager at District Office for the 2020-2021 School Year.
- c. Erick Dang, Substitute Teacher, Districtwide for the 2020-2021 School Year.
- d. George Ranisavljevic, Substitute Teacher, Districtwide for the 2020-2021 School Year.
- e. Nathaniel Marcus, Substitute Teacher, Districtwide for the 2020-2021 School Year.

2. Leaves:

- a. Arlene Musial, Program Assistant at Lincoln Middle School has requested an FMLA Leave to begin on January 14, 2021, and returning February 19, 2021.
- b. Melissa Neff-Alamillo, Teacher at Havlicek Elementary School has requested an FMLA Leave to begin on February 1, 2021, and returning May 4, 2021.

3. Retirement:

- a. Rosaleen McSwiney, Instructional Technology Specialist at Jefferson Elementary School has submitted a Letter of Intent to Retire effective June 30, 2025.
- b. Laura Pincus, Library/Media Specialist at Lincoln Middle School has submitted a Letter of Intent to Retire effective June 30, 2021.

4. Resignations:

- a. Nick Pelaez, Program Assistant at Prairie Oak Elementary School has submitted a Letter of Resignation effective January 5, 2021.
- b. Jessica Bucio, Program Assistant at Havlicek Elementary School has submitted a Letter of Resignation effective January 22, 2021.

5. Reassignments:

- a. Olga Romero, Lunchroom Supervisor at Prairie Oak Elementary School has been reassigned to Program Assistant at Prairie Oak Elementary School for the 2020-2021 School Year.

- C. Approval of Authorization of next month's payroll
 - 1. Approval of Invoices - \$ 1,056,824.30
 - 2. Approval of Monthly Payroll - \$ 1,796,338.22
 - 3. Approval of Authorization of next month's payroll – February

APPROVAL OF ITEMS ON THE CONSENT AGENDA

Member Arenella moved and was seconded by Member Cuevas that the Board approve the following items listed on the Consent Agenda: Approval of Minutes, Item A 1-2, Personnel, Item B 1-5, and Finance, Item C 1-3 as submitted.

ROLL CALL

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

VIII. ACTION ITEMS

- A. Approval to Purchase the Skyward Student Information System

APPROVAL TO PURCHASE THE SKYWARD STUDENT INFORMATION SYSTEM

Member Cuevas moved and was seconded by member Arenella that the Board approve the purchase of the Skyward Student Information system.

ROLL CALL

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

- B. Approval of the Semiannual Review of Closed Meeting Minutes

APPROVAL OF THE SEMIANNUAL REVIEW OF CLOSED MEETING MINUTES

Member Cuevas moved and was seconded by Member Paul-Emile that the Board approve the Semiannual Review of the Closed Meeting Minutes and that they remain closed.

ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

- C. Approval to Direct the Superintendent and Business Manager to begin the development of the FY22 Budget.

APPROVAL TO DIRECT THE SUPERINTENDENT AND BUSINESS MANAGER TO BEGIN THE DEVELOPMENT OF THE FY22 BUDGET

Member Cuevas moved and was seconded by Member Paul-Emile that the Board approve to direct the Superintendent and the Business Manager to begin the development of the FY22 Budget.

ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

- D. Approval of Board Policies - Second Read
 - 1. 3:40 Superintendent
 - 2. 4:80 Accounting and Audits
 - 3. 4:150 Facility Management and Building Programs
 - 4. 5:270 Employment At-Will, Compensation, and Assignment
 - 5. 6:340 Student Testing and Assessment Program
 - 6. 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
 - 7. 7:140 Search and Seizure
 - 8. 7:300 Extracurricular Athletics

APPROVAL OF BOARD POLICIES – SECOND READ

Member Cuevas moved and was seconded by Member Paul-Emile that the Board approve the Board Policies – Second Read.

ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

IX. INFORMATION AND REPORTS

- A. Monthly Fund Report

Regina Johnson, Business Manager provided the Board and community with the monthly fund report. Ms. Johnson also announced to the Board that Berwyn North School District 98 has achieved a financial profile total score of 4 (recognition) from the Illinois State Board of Education for the year 2020. This is the highest of the four designations.
- B. FOIA Request:

Mr. Sutton (jj.sutton85@gmail.com) requested a copy of the following documents: the current Content Management Systems (CMS), the Learning Management System (LMS), and for the alert and/or emergency notification provider. This request was made on January 17, 2021, at 2:41 pm. All information was provided to Mr. Sutton on January 19, 2021, at 3:42 pm.
- C. Statement of Economic Interest Survey

Dr. Michelle Smith informed the Board that all members must submit a Statement of Economic Interests Survey online at the cookcountyclerk.com website after the April election but before the May 1, 2021 deadline.
- D. Upcoming Events
 - February 15**
President’s Day - No School
 - February 22**
Parent/Teacher Conferences - 3:30 pm - 6:30 pm
 - February 23**
Parent/Teacher Conferences - 8:30 am - 3:00 pm - No school
 - February 24**
Half-Day School Improvement
 - February 25**
BOE Meeting - District Office - 6:30 p.m.

X. PUBLIC COMMENT

A. None stated.

XI. BOARD COMMENT

- A. Member Cuevas would like to pass on more information on the Little Free Libraries that are being used as mini food pantries. Anyone who is willing to donate is welcome to do so. Member Pabon who is one of the organizer for this project expanded on the need to convert these Little Free Libraries into mini pantries in these times of economic strife and amidst this pandemic. Mr. Pabon provided the community with a list of mini pantry locations: 1312 S Wesley Ave, 1337 Oak Park Ave, 1401 Grove Ave, 1338 Cuyler Ave, 2324 Harvey Ave, 6401 15th St, 6633 16th St, Highland & 19th, and 6949 30th Place.
- B. Member Pabon thanked all the volunteers, the Berwyn Cicero Mutual Aid for volunteering to keep the mini pantries stocked. He thanked all the stewards that usually maintain the Little Libraries with books who are now stocking them with food.
- C. Pabon reminds the community to please not leave canned products in the mini pantries if the temperature for the day will below 20 degrees, dry products will be okay. If the day's temperature is above 30 degrees you can donate both canned and dry products. The recommendation is that if the temperature will below 20 degrees return all canned foods inside for the night and return them during the day. A QR is being developed to assist the community in locating the Little Free Libraries (mini pantries) and other resource.

XII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

Member Cuevas moved and was seconded by Member Paul-Emile that the Regular Meeting of the Board of Education, School District 98 adjourn to Executive Session at 7:45 p.m., Thursday, January 28, 2021 for the purpose of discussing the following items:

- 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1). (Open Meetings Act Exception #1)
- 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- 3. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)
- 4. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of The closed meeting; 5 ILCS 120/2(c)(11).
- 5. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

MOTION TO RECONVENE IN REGULAR SESSION

Member Cuevas moved and was seconded by Member Mounce that the Regular Meeting of Board of Education, District 98 reconvenes from Executive Session at 10:13 p.m., Thursday, January 28, 2021.

ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

XIII. NEW BUSINESS

A. None stated.

XIV. ADJOURNMENT

MOTION TO ADJOURN

Member Paul-Emile moved and was seconded by Member Cuevas that the Regular Meeting of the Board of Education, District 98 adjourn at 10:15 p.m., Thursday, January 28, 2021.

ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce.

Dr. Michelle Smith, Secretary

Adam R. Mounce, President

Jessica Ibarra

Visitors: There were 38 video conference participants.