



Minutes Regular Meeting

The Board of Education Members Berwyn North School District 98

A Regular Meeting of the Board of Education Members of Berwyn North School District 98 was held Thursday, April 30, 2020, beginning at 6:30 PM in the Jefferson Elementary School, 7035 West 16th, Berwyn, IL 60402.

I. CALL TO ORDER

Meeting began at 6:34 p.m.

II. ROLL CALL

Members Present: Mounce, Swade, Arenella, Paul-Emile, and Cuevas
Present Via Video Conference: Kulis-Kearns Valeriano and Pabon

III. THE PLEDGE OF ALLEGIANCE

Board President Mounce led the Pledge of Allegiance

IV. COMMUNICATIONS

- A. Ms. Michelle Smith, Superintendent communicated to the Board and community via video conference that the Berwyn North School Psychologists as a group created "The School Psychologist Newsletter." This newsletter goes out to all District 98 families as a resource in these trying times. It is in two languages English and Spanish. This newsletter was carefully and professionally developed to assist parents and students cope with the COVID-19 Pandemic.
- B. Ms. Smith also informed the Board and community that Havlicek Elementary School has received a donation for students from Enchanted Backpack. Havlicek also participated in the donation of overhead sheets to organizations making face shields for first responders.

V. PUBLIC COMMENT

- A. Gina Parker, NBEA President and Physical Education teacher at Prairie Oak greeted the Board as her monthly check-in
- B. Donna Miller, Teacher at Havlicek introduced herself to the Board and community.

VI. BOARD COMMENT

- A. Member Cuevas wanted to express to the Board and community the great work Superintendent Smith's has been doing to stay ahead of this pandemic.

VII. CONSENT AGENDA

A. Approval of Minutes

1. Regular Meeting Minutes - 3/26/2020
2. Executive Meeting Minutes - 3/26/2020

B. Approval of Personnel

1. New Hires:
2. Leaves:
3. Resignations:
4. Deceased:
 - Dyna Van Allen, Teacher at Lincoln Middle School, passed away on April 2, 2020.
5. Retirements:
 - Jacqueline Dorn, District Secretary, has submitted a Letter of Intent to Retire effective June 30, 2021.
6. Terminations:

7. Job Abandonment:
 - Phillip Zengri, IT Support at Lincoln Middle School.
 8. Rehiring of Non-Tenured Certified Staff
 - a. Accelerated Tenure - 3 years of consecutive school terms receiving and Excellent rating.
 - Hillary Thomas, Social Worker at Jefferson Elementary School
 9. Approval of the Summer School Coordinator Positions
 - Rachel Cline - Middle School
 - Jacqueline Castro - Elementary School
 - Amanda Callahan - (ESY) - Elementary and Middle Schools
- C. Approval of Authorization of next month's payroll
1. Approved Invoices - \$ 2,100,994.26
 2. Approved Monthly Payroll - \$ 1,908,573.84
 3. Approval of Authorization of next month's payroll – May

APPROVAL OF CONSENT AGENDA

Member Paul-Emile moved and was seconded by Member Cuevas that the Board approve the following items on the Consent Agenda. Approval of Minutes Item A 1-2, Personnel Item B 1-9, and Finance Item C 1-3 as submitted.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

VIII. ACTION ITEMS

- A. Approval of the Final 2019-2020 Calendar

APPROVE THE FINAL 2019-2020 CALENDAR

The Board Members have Tabled this item for later discussion after the ISBE workshop takes place sometime in June.

- B. Approval of the Regular Monthly Board of Education Meeting Dates for the FY21 School Year

APPROVE THE REGULAR MONTHLY BOARD OF EDUCATION MEETING DATES FOR THE FY21 SCHOOL YEAR

Member Arenella moved and was seconded by Member Paul-Emile that the Board approve the Regular Monthly Board of Education Meeting Dates for the FY21 School Year.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

- C. Resolution - National Nurse Day - May 6, 2020

APPROVE THE RESOLUTION FOR NATIONAL NURSE DAY - MAY 6, 2020

Member Cuevas moved and was seconded by Member Arenella that the Board approve the Resolution for National Nurse Day – May 6, 2020.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

D. Resolution - Teacher Appreciation Week - May 4 - 8, 2020

APPROVE THE RESOLUTION FOR TEACHER APPRECIATION WEEK

Member Paul-Emile moved and was seconded by Member Cuevas that the Board approve the Resolution for Teacher Appreciation Week – May 4-8, 2020.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

E. Approval of Job Descriptions & Contracts

1. Job Descriptions:

- Teacher_Educator Job Description
- Middle School Science Teacher_Educator Job Description
- PE Teacher_Educator Job Description
- Special Education Resource Teacher_Educator Job Description (DRC)
- Special Education Teacher_Educator Job Description
- Dual Language - EL Teacher_Educator Job Description

2. Contracts:

- Assistant Superintendent
- Business Manager
- Director of Buildings & Grounds
- Director of Instructional Technology
- Director
- Principal
- Assistant Principal

APPROVE JOB DESCRIPTIONS & CONTRACTS

The Board Members Tabled the approval of Job Descriptions & Contracts until further discussion is had during Executive Session.

F. Policies Second Read:

1. • 2:125 Board Member Compensation; Expenses
2. • 2:125-E1 Exhibit – Board Member Expense Reimbursement Form
3. • 2:125-E2 Exhibit – Board Member Estimated Expense Approval Form
4. • 2:160 Board Attorney
5. • 2:160-E Exhibit – Checklist for Selecting a Board Attorney
6. • 4:50 Payment Procedures
7. • 5:60 Expenses
8. • 5:60-E1 Exhibit – Employee Expense Reimbursement Form
9. • 5:60-E2 Exhibit – Employee Estimated Expense Approval Form
10. • 5:150 Personnel Records
11. • 5:280 Duties and Qualifications
12. • 6:135 Accelerated Placement Program
13. • 6:280 Grading and Promotion
14. • 7:70 Attendance and Truancy
15. • 7:130 Student Rights and Responsibilities
16. • 7:325 Student Fundraising Activities
17. • 8:10 Connection with the Community
18. • 8:30 Visitors to and Conduct on School Property

- 19. • 8:80 Gifts to the District
- 20. • 8:110 Public Suggestions and Concerns

APPROVAL OF BOARD POLICIES – SECOND READ

Member Paul-Emile moved and was seconded by Member Cuevas that the Board approve the Second Reading of the Board Polices as listed.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

G. Intergovernmental Agreement Harlem Avenue Amended TIF District

APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT HARLEM AVENUE AMENDED TIF DISTRICT

The Board Members Tabled the approval of the Intergovernmental Agreement Harlem Avenue Amended TIF District until further discussion is had at the May Board meeting.

IX. INFORMATION AND REPORTS

A. Monthly Fund Report

Regina Johnson, Business Manager presented the Board and Community with the Monthly Fund Report.

B. Upcoming Events

May 28

BOE Meeting – Berwyn North District Office - 6:30 p.m.

June 25

BOE Meeting - TBD - 6:30 p.m.

X. PUBLIC COMMENT

A. None Stated

XI. BOARD COMMENTS

A. None Stated

XII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

Member Paul-Emile moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, School District 98 Adjourn to Executive Session at 7:45 p.m., Thursday, April 30, 2020 for the purpose of discussing the following items:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1).
2. Student disciplinary cases. 5ILCS 120/2(c)(9).
3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of The closed meeting; 5 ILCS 120/2(c)(11).

4. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

MOTION TO RECONVENE IN REGULAR SESSION

Member Paul-Emile moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, District 98 reconvenes from Executive Session at 9:25 p.m., Thursday, April 30, 2020.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE THE TABLED ACTION ITEM E. - JOB DESCRIPTIONS & CONTRACTS

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the Job Descriptions & Contracts.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE THE STARTING SALARY FOR THE HUMAN RESOURCES MANAGER

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the Starting Salary for the Human Resources Manager.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, and Mounce

Nays: Kulis-Kearns Valeriano

XIII. NEW BUSINESS

A. None Stated

XIV. OLD BUSINESS

A. None Stated

XV. ADJOURNMENT

MOTION TO ADJOURN

Member Paul-Emile moved and was seconded by Member Cuevas that the Regular Meeting of the Board of Education, District 98, adjourn at 9:30 p.m., Thursday, April 30, 2020.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

Michelle Smith, Secretary

Adam R. Mounce, President

Jessica Ibarra

Visitors:

There were 31 video conference participants.