



Minutes Regular Meeting

The Board of Education Members Berwyn North School District 98

A Regular Meeting of the Board of Education Members of Berwyn North School District 98 was held Thursday, December 19, 2019, beginning at 6:30 PM in the Havlicek Elementary School - Commons Room 6401 15th Street, Berwyn, Illinois 60402.

I. CALL TO ORDER

Meeting began at 6:34 p.m.

II. ROLL CALL

Members Present: Mounce, Swade, Paul-Emile, Cuevas, and Pabon

Member Arrived Late: Arenella at 6:50 p.m.

Member Absent: Kulis-Kearns Valeriano

III. THE PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance Students are:

- Melanie Ramirez
- Lucia Ortiz

IV. COMMUNICATIONS

A. Choir Presentation

Mrs. Tarbox & Lincoln Middle School's Choir performed two beautiful songs from their winter concert for the Board and community.

B. Student Ambassador Presentation

Student Ambassadors Analysee Castillo and Ivan Resendiz prepared and presented to the Board and community the result of a student check-in survey in regards to safety when they travel to school.

V. PUBLIC COMMENT

- A. Gina Parker, NBEA President and Physical Education teacher at Prairie Oak along with Monica Deenihan, NBEA member and 4th grade teacher at Prairie Oak greeted and wished the Board happy holidays.

VI. BOARD COMMENTS

- A. Member Cuevas addressed the Board and community with a question in regards to Mrs. Gina Parker's FOIA request and received the answer.
- B. Member Pabon wanted to congratulate Havlicek Elementary School's administrators, teachers, staff, volunteer and parents for making the Winter Dance a great success. Over 500 people attended the event and was a great success. Mr. Pabon praised Havlicek for this successful event.
- C. Superintendent Michelle Smith spoke to the Board and community that all schools were tasked with achieving at least 50% of parent participation in completing the 5Essentials survey. Lincoln Middle school has achieved 54% and Prairie Oak achieved 55% were mentioned. Ms. Smith highly praised all schools for their achievements.

VII. CONSENT AGENDA

A. Approved Minutes

1. Regular Meeting Minutes - 11.21.2019

2. Executive Meeting Minutes - 11.21.2019
 3. Special Board Meeting - 12.5.2019
 4. Executive Minutes - 12.5.2019
- B. Approved Personnel
1. New Hires:
 - Damian Carrera, Substitute Custodian, Districtwide
 - Jennifer Giemza, Art Teacher at Jefferson Elementary School for the 2019-2020 School Year
 2. Leaves:
 - Lindsey Mizerek, Teacher at Lincoln, has requested a 12 week FMLA leave from December 2, 2019 through March 10, 2020.
 - Roseann Truppa, ELA Interventionist at Lincoln Middle School, has requested FMLA Intermittent leave starting January 6, 2020.
 - Lileana Rivera, Teacher at Prairie Oak Elementary School, has requested a 12 week FMLA leave starting February 17, 2020.
 - Anna Kopacz, Teacher at Lincoln Middle School, has requested a 12 week FMLA leave starting February 17, 2020.
 3. Resignations:
 - Valarie Thomas, Program Assistant at Lincoln Middle School, has submitted a Letter of Resignation effective December 19, 2019.
 - Gregory Lil, School Resource Officer at Lincoln Middle School, has submitted a Letter of Resignation effective November 2, 2019.
 - Ryan Kukla, School Resource Officer at Lincoln Middle School, has submitted a Letter of Resignation effective January 1, 2020.
- C. Approved of Authorization of next month's payroll
1. Approval of Invoices – \$ 2,100,715.63
 2. Approval of Monthly Payroll – \$ 2,816,159.43
 3. Approval of Authorization of next month's payroll – January
- D. Approved Building Use Applications
1. Building Use Application - Havlicek Elementary School - Cub Scouts 3900
 2. Building Use Application - Jefferson Elementary School - Cub Scout Pack 3900
 3. Building Use Application - Prairie Oak Elementary School - Cub Scouts Pack 3900

APPROVAL OF ITEMS ON THE CONCENT AGENDA

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the following items listed on the Consent Agenda. Approval of Minutes, Item A 1-4, Personnel B 1-3, Finance C 1-3, and Building Use D 1-3 as submitted.

ROLL CALL

Ayes: Swade, Arenella, Paul-Emile, Pabon and Mounce

Pass: Cuevas

VIII. ACTION ITEMS

A. Approved Tax Levy Resolution

APPROVAL OF TAX LEVY RESOLUTION

Member Arenella moved and was seconded by Member Cuevas that the Board approve the Tax Levy Resolution.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

B. Approved Jefferson Elementary School Improvement Plan

APPROVAL OF THE JEFFERSON ELEMENTARY SCHOOL IMPROVEMENT PLAN

Member Cuevas moved and was seconded by Member Arenella that the Board approve the Jefferson Elementary School Improvement Plan.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

IX. INFORMATION AND REPORTS

A. Monthly Fund Report

Regina Johnson, Business Manager, presented the monthly fund report to the Board and community.

B. Food Service Project Update

Regina Johnson, Business Manager and Scott Vieu, Director of Buildings & Grounds will work closely with the architects on an estimate on the construction and renovation of either Lincoln Middle School or the PTLC building as the food preparation site for all schools. Ms. Johnson will return to the board with the estimate for approval at the January Board meeting.

C. FOIA Request

The FOIA request from Ms. Gina Parker, President of the North Berwyn Education Association, was started: 12/05/2018 and completed: 12/05/2018. The request was fulfilled with the information requested.

D. First Read - Policies - December 2019

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:70 Vacancies on the Board of Education - Filling Vacancies
- 2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment
- 2:100 Board Member Conflict of Interest
- 2:105 Ethics and Gift Ban
- 2:110 Qualifications, Terms, And Duties of Board Officers
- 2:200 Types of Board of Education Meetings
- 2:220 Board of Education Meeting Procedure
- 2:220-E2 Exhibit - Motion to Adjourn to Closed Meeting
- 2:220-E6 Exhibit - Log of Closed Meeting Minutes
- 2:260 Uniform Grievance Procedure
- 3:40-E Exhibit - Checklist for the Superintendent Employment Contract Negotiation Process
- 4:15 Identity Protection
- 4:30 Revenue and Investments
- 4:60 Purchases and Contracts
- 4:80 Accounting and Audits
- 4:150 Facility Management and Building Programs
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:20-E Exhibit Resolution to Prohibited Sexual Harassment
- 5:30 Hiring Process and Criteria
- 5:50 Drug- and Alcohol- Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program
- 5:120 Ethics; Conduct; and Conflict of Interest

- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:60 Curriculum Content
- 6:150 Home and Hospital Instruction
- 7:20 Harassment of Students Prohibited
- 7:150 Agency and Police Interviews
- 7:270 Administering Medicines to Students
- 8:30 Visitors to and Conduct on School Property

E. Upcoming Events

December 20

Kindergarten Holiday Performance - Havlicek Elementary School - 9:10 - 10:15 a.m.

December 23 - January 3

Winter Break - No School

January 17

End of Second Quarter

January 20

Martin Luther King, Jr.

January 22-23

Parent-Teacher Conferences

January 30

Community Conversations - Prairie Oak Elementary School - 8:45 a.m. - 10:00 a.m.

BOE Meeting - Lincoln Middle School - 6:30 p.m.

February 17

Presidents' Day

February 19

1/2 Day School Improvement

February 20

Jefferson Parent Coffee - Jefferson Elementary School - 8:45 a.m. - 9:45 a.m.

February 26

Jefferson Talent Show - Jefferson Elementary School - 6:00 p.m. - 8:00 p.m.

February 27

BOE Meeting - Lincoln Middle School - 6:30 p.m.

X. PUBLIC COMMENT

A. None Stated

XI. NEW BUSINESS

A. None Stated

XII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

Member Paul-Emile moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, School District 98 adjourned to Executive Session at 8:53 p.m., Thursday, December 19, 2019 for the purpose of discussing the following items:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1). (Open Meetings Act Exception #1)

Student disciplinary cases. 5 ILCS 120/2 (c)(9).

MOTION TO RECONVENE IN REGULAR SESSION

Member Mounce moved and was seconded by Member Arenella that the Regular Meeting of the Board of Education, District 98 reconvenes from Executive Session at 12:19 a.m., Friday, December 20, 2019

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

A. MOTION TO HAVE STUDENT #200333 – PLACED IN AN ALTERNATIVE SCHOOL IN LIEU OF EXPULSION

Member Arenella moved and was seconded by Member Paul-Emile that the Board have Student #200333 be placed in an Alternative School in lieu of expulsion.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

B. MOTION TO HAVE STUDENT #103462 – FULLFILL CONSEQUENCES IN LIEU OF EXPULSION

Member Paul-Emile moved and was seconded by Member Arenella that the Board have Student # 103462 complete a series of consequences in lieu of expulsion.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

C. MOTION TO HAVE STUDENT #104923 – PLACED IN AN ALTERNATIVE SCHOOL IN LIEU OF EXPULSION

Member Arenella moved and was seconded by Member Pabon that the Board have Student #104923 be placed in an Alternative School in lieu of expulsion.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Pabon and Mounce

Nays: Cuevas

D. MOTION TO HAVE STUDENT #104758 – FULLFILL CONSEQUENCES IN LIEU OF EXPULSION

Member Mounce moved and was seconded by Member Arenella that the Board have Student # 104758 complete a series of consequences in lieu of expulsion.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

XIII. ADJOURMENT

MOTION TO ADJOURMENT

Member Paul-Emile moved and was seconded by Member Arenella that the Regular Board Meeting of the Board of Education, District 98 adjourn at 12:23 a.m., Friday, December 20, 2019.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon and Mounce

Michelle Smith, Secretary

Adam R. Mounce, President

Jessica Ibarra

Visitors:

Ana Figueroa, Melanie Ramirez, Joshua Bomba, Jessica Hartless, Irene Beltran, Gina Parker, Monica Deenihan, Connie Roberson, Noemi Lopez, Dena Thill, Stephanie Auger, Christina Hernandez, Esteban Uvalles.