

Board of Education Meeting Briefs

Dedicated to achieving personal, academic and civic potential

(Official meeting minutes will be posted upon approval by the Board)

April 29, 2021 – Regular Meeting

District Office – Conference Room B

CALL TO ORDER: Meeting began at 6:35 p.m. with the pledge of allegiance led by Board President Mounce.

COMMUNICATIONS:

A. FGM Bid Discussion

Dean Manasses of FGM Architects Inc. provided the Board and community with a brief summation of their bidding process and their bidder recommendation for the Havlicek STEM/STEAM project.

B. Wight & Company Presentation

Mr. Craig Siepka, Mr. David Gassen, and Ms. Raquel Morales of Wight & Company presented the Board and community with a vivid presentation of what the Jefferson STEM/STEAM project will look like once the project is completed.

PUBLIC COMMENT:

A. None stated

BOARD COMMENT:

A. Member Pabon gave a farewell speech to the current Board and Berwyn North community. Member Arenella also have a lovely and emotional farewell to the Board and community as they both ended their terms as Berwyn North School District 98 Board Members.

B. Superintendent, Dr. Michelle Smith presented Member Pabon and Member Arenella with plaques to commemorate their service to the Berwyn North School Board

CONSENT AGENDA

A. Approved Minutes

1. Regular Meeting Minutes - 3/25/2021
2. Executive Meeting Minutes - 3/25/2021

B. Approved Personnel

1. The Board Rescinds the Decision to Accept the Voluntary Resignation:
 - a. Lindsey Mizerek, Teacher at Lincoln Middle School
 - b. Nicole Jedlowski, Teacher at Lincoln Middle School
 - c. Kathleen McGowan, Teacher at Havlicek Elementary School

2. New Hires:
 - a. Marisol Cazares, Program Assistant at Jefferson Elementary School for the 2020-2021 School Year.
 - b. Margaret Turner, Director of Special Education at District Office.
 - c. Sabine Champagne, Human Resources Manager at District Office.
3. Leaves:
 - a. Melissa Neff-Alamillo, Teacher at Havlicek Elementary School has requested a Leave of Absence to begin on May 5, 2021, and ending at the end of the 2020-2021 School Year.
 - b. Carol Matusinec, Custodian at Jefferson Elementary School has requested a Medical Leave to begin on April 22, 2021, and ending on May 7, 2021.
 - c. Nicole Jedlowski, Teacher at Lincoln Middle School has requested a Leave of Absence for the 2021-2022 School Year.
4. Resignations:
 - a. Maria D. Hernandez, Lunch Supervisor at Havlicek Elementary School has submitted a Letter of Resignation effective on April 11, 2021.
 - b. Felicia McElroy, Lunch Supervisor at Prairie Oak Elementary School has submitted a Letter of Resignation effective on April 9, 2021.
 - c. Marten Moreno, Program Assistant at Prairie Oak Elementary School has submitted a Letter of Resignation effective on April 23, 2021.
 - d. Pedro Barrera, Teacher at Havlicek Elementary School has submitted a Letter of Resignation effective at the end of the 2020-2021 School Year.
 - e. Kathleen McGowan, Teacher at Havlicek Elementary School submitted a Letter of Resignation effective the end of the 2020-2021 School Year.
5. Reassignments:
 - a. Stephanie Mitchell, Principal of Jefferson Elementary School to Fine Arts Curriculum Specialist for the 2021-2024 School Years.
6. Retirements:
 - a. Carol Matusinec, Custodian at Jefferson Elementary School has submitted a Letter of Intent to Retire effective June 30, 2021 after nineteen years of service to Berwyn North School District 98.

- C. Approved Authorization of next month's payroll
1. Approved Invoices – \$ 1,030,018.54
 2. Approved Monthly Payroll – \$2,751,556.79
 3. Approved Authorization of next month's payroll – May

ACTION ITEMS

- A. Approved – Bid contract for the Havlicek STEM/STEAM Lab Renovation Project – Efraim Carlson & Son
- B. Approved – Tentative budget for the Jefferson STEM/STEAM Lab Renovation Project – Wight & Company
- C. Approved – Resolution - National Principal Appreciation Day - May 1st
- D. Approved – Resolution - Teacher Appreciation Week - May 3-7, 2021
- E. Approved – Resolution - National Nurse Day- May 12th

- F. Approved – Resolution - National School Cafeteria - May 7th
- G. Approved – Job Descriptions:
 - 1. Nurse Job Description
 - 2. School Counselor Job Description

INFORMATION AND REPORTS

- A. Monthly Fund Report
Regina Johnson, Chief School Business Official presented the Board and community with the Monthly Fund Report.

- B. Upcoming Events

April 30

Children's Day Event - 2:00 p.m. - 4:00 p.m.

May 3

Lincoln Middle School Parent Teacher Student Association Meeting - 7:00 p.m. - 8:00 p.m.

May 7 - May 16

Lincoln's Virtual Wildcat 5k Run/Walk - Race gear pickup will take place at Lincoln Middle School on Thursday, May 6th, and Friday, May 7th from 8:00 am- 3:30 pm in the main office. To register:
<https://www.eventbrite.com/e/virtual-wildcat-5k-runwalk-tickets-147797784151>

May 12

Dual Language Celebration - 6:00 p.m. - 8:00 p.m.

May 26

K-2nd Virtual Awards Assembly - Jefferson Elementary School - 9:00 a.m. - 10:30 a.m.

3rd-5th Virtual Awards Assembly - Jefferson Elementary School - 10:30 a.m. - 12:00 p.m.

K-2nd Virtual Awards Assembly – Havlicek Elementary School – 9:00 a.m. – 11:00 a.m.

May 27

3rd-5th Virtual Awards Assembly - Havlicek Elementary School - 9:00 a.m. – 11:00 a.m.

BOE Meeting - District Office - 6:30 p.m.

June 24

BOE Meeting - District Office - 6:30 p.m.

- C. FOIA Requests:

- a. FOIA request received on April 15, 2021, from Torrie Wofford from Unified Concepts. Mr. Wofford requested copies of the following documents;

- 1) The most recent contracts related to IT outsourcing services including the provider's name, cost of services, scope of work, number of devices, and end date. – District response - not applicable
- 2) The most recent monthly VOIP phone system statement or contract with an end date - District response - Call One recent statement was emailed.

Information was submitted to Mr. Wofford on April 15th. FOIA request was fulfilled.

- b. FOIA request received on April 19, 2021, from Preston Dedi from Chicagolandconstruction.com submitted a request for Bid Results/Tabulation or Award for the Havlicek STEAM Lab Renovation Project. The tabulation sheet was submitted and the request was fulfilled on April 20, 2021.

- c. FOIA request received on April 13, 2021, from Ms. Ruanda Mejia requested video recording of the activity at the Havlicek main entrance to the alley across the street, to the corner of 15th Street and Ridgeland for February 23, 2021 specifically from 1300-1730. Surveillance video was downloaded onto a USB drive. This FOIA request was fulfilled at the time Ms. Mejia picked up the USB drive from district office on April 20, 2021.

- d. FOIA request received on April 23, 2021 from Nicolas Carrizales Coronado with Illinois Education Association - NEA. Mr. Carrizales requested information on the LaGrange 102 staff medical information and data related to the SafeGuard Surveillance Screening for an ongoing investigation.

The district provided the service agreement with SafeGuard and three public news videos. The FOIA was completed on April 29, 2021.

PUBLIC COMMENT

- A. None stated

BOARD COMMENTS

- A. Member Cuevas welcomed the new Board Members Mr. Jake Brown and Ms. Clara Bruno. Ms. Cuevas encouraged the new members to speak up and voice their opinions and remain involved.
- B. New Member Brown introduced himself and gave the Board and community his educational and professional background. Mr. Brown voice his excitement in becoming a new board member.
- C. New Board Member Bruno introduced herself to the Board and community. She spoke of her work experiences, her passion in the medical field, and her hopes as a board member. She looks forward to contributing to the board.
- D. Member Kulis-Kearns Valeriano gave more information about the IASB West Cook Division committee membership conference in November. She gave dates for future meetings for the new board members if they so do choose to participate in the future.
- E. Superintendent, Dr. Michelle Smith, announced that Berwyn North has joined with Berwyn South and will be holding a Moderna Covid-19 Vaccination clinic in partnership with Positive Hope Services to the Berwyn community 18 years of age and over. Anyone in the community can register. Maria Barajas is working with Pillars and middle school students to schedule seniors for vaccinations.
- F. Maria Barajas is actively looking for volunteers to help make call for senior vaccination appointments. Hotline Tues, Wed, and Thurs from 3:30 p.m. to 4:30 p.m. at District Office in Conference Room B. Saturday volunteers will work from 8:30 a.m. – 3:30 p.m. and will be provided with breakfast and lunch. Volunteers will be setting appointments for community seniors at Pillars Health Clinic and both Berwyn locations. Please contact Teresa Barajas at tbarajas@bn98.org to sign up to volunteer.

NEW BUSINESS

- A. None stated

OLD BUSINESS

- A. None stated

Adjourned meeting at 10:40 p.m.