



Regular Board Meeting Agenda
BOARD OF EDUCATION, DISTRICT 98
April 29, 2021 - 6:30 PM.
Berwyn North District Office
6633 W 16th Street; Berwyn, IL 60402
+1 312 626 6799 US (Chicago)
Meeting ID: 990 2588 3226
Passcode: 382029

*Dedicated to achieving
Personal, academic and civic
Potential.*

I. CALL TO ORDER

Meeting began at 6:35 p.m.

II. ROLL CALL

Members Present: Mounce, Swade, Arenella, Paul-Emile, Cuevas, and Pabon

Members Late: Kulis-Kearns Valeriano (6:47pm)

Also in Attendance: Jake Brown, Clara I. Bruno, Dr. Michelle Smith, and Regina Johnson

Member Mounce left early at 7:30 p.m. and return at 8:17 p.m.

III. THE PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

A. None stated

V. BOARD COMMENT

A. Member Pabon gave a farewell speech to the current Board and Berwyn North community. Member Arenella also have a lovely and emotional farewell to the Board and community as they both ended their terms as Berwyn North School District 98 Board Members.

B. Superintendent, Dr. Michelle Smith presented Member Pabon and Member Arenella with plaques to commemorate their service to the Berwyn North School District Board of Education.

VI. COMMUNICATIONS

A. FGM Bid Discussion

Dean Manasses of FGM Architects Inc. provided the Board and community with a brief summation of their bidding process and their bidder recommendation for the Havlicek STEM/STEAM project.

B. Wight & Company Presentation

Mr. Craig Siepka, Mr. David Gassen, and Ms. Raquel Morales of Wight & Company presented the Board and community with a vivid presentation of what the Jefferson STEM/STEAM project will look like once the project is completed.

VII. CONSENT AGENDA

A. Approval of Minutes

1. Regular Meeting Minutes - 3/25/2021
2. Executive Meeting Minutes - 3/25/2021

B. Approval of Personnel

1. The Board Rescinds the Decision to Accept the Voluntary Resignation:
 - a. Lindsey Mizerek, Teacher at Lincoln Middle School
 - b. Nicole Jedlowski, Teacher at Lincoln Middle School

- c. Kathleen McGowan, Teacher at Havlicek Elementary School
2. New Hires:
 - a. Marisol Cazares, Program Assistant at Jefferson Elementary School for the 2020-2021 School Year.
 - b. Margaret Turner, Director of Special Education at District Office.
 - c. Sabine Champagne, Human Resources Manager at District Office.
 3. Leaves:
 - a. Melissa Neff-Alamillo, Teacher at Havlicek Elementary School has requested a Leave of Absence to begin on May 5, 2021, and ending at the end of the 2020-2021 School Year.
 - b. Carol Matusinec, Custodian at Jefferson Elementary School has requested a Medical Leave to begin on April 22, 2021, and ending on May 7, 2021.
 - c. Nicole Jedlowski, Teacher at Lincoln Middle School has requested a Leave of Absence for the 2021-2022 School Year.
 4. Resignations:
 - a. Maria D. Hernandez, Lunch Supervisor at Havlicek Elementary School has submitted a Letter of Resignation effective on April 11, 2021.
 - b. Felicia McElroy, Lunch Supervisor at Prairie Oak Elementary School has submitted a Letter of Resignation effective on April 9, 2021.
 - c. Marten Moreno, Program Assistant at Prairie Oak Elementary School has submitted a Letter of Resignation effective on April 23, 2021.
 - d. Pedro Barrera, Teacher at Havlicek Elementary School has submitted a Letter of Resignation effective at the end of the 2020-2021 School Year.
 - e. Kathleen McGowan, Teacher at Havlicek Elementary School submitted a Letter of Resignation effective the end of the 2020-2021 School Year.
 5. Reassignments:
 - a. Stephanie Mitchell, Principal of Jefferson Elementary School to Fine Arts Curriculum Specialist for the 2021-2024 School Years.
 6. Retirements:
 - a. Carol Matusinec, Custodian at Jefferson Elementary School has submitted a Letter of Intent to Retire effective June 30, 2021 after nineteen years of service to Berwyn North School District 98.
- C. Approval of Authorization of next month's payroll
1. Approval of Invoices – \$ 1,030,018.54
 2. Approval of Monthly Payroll – \$2,751,556.79
 3. Approval of Authorization of next month's payroll – May

APPROVAL OF ITEMS ON THE CONSENT AGENDA

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the following items on the Consent Agenda: Approval of Minutes: Item A 1-2, Approval of Personnel: Item B 1, & 4-6 (Tabled: Items B2 & B3), and Finance: Item C 1-3 as submitted.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

VIII. ACTION ITEMS

- A. Approval of the bid contract for the Havlicek STEM/STEAM Lab Renovation Project

APPROVAL OF THE BID CONTRACT FOR THE HAVLICEK STEM/STEAM LAB RENOVATION PROJECT

Member Pabon moved and was seconded by Member Kulis-Kearns Valeriano that the Board approve the Bid Contract of Efraim Carlson & Son for the Havlicek STEM/STEAM Lab Renovation Project.

ROLL CALL:

Ayes: Swade, Arenella, Paul-Emile, Cuevas, Pabon, Kulis-Kearns Valeriano, and Mounce

IX. INFORMATION AND REPORTS

- A. Monthly Fund Report

Regina Johnson, Chief School Business Official presented the Board and Community with the Monthly Fund Report.

X. ADJOURN SINE DIE

Member Mounce moved that the Regular Meeting of the Berwyn North School District 98 Board of Education momentarily Adjourn Sine Die

XI. RECONVENE REORGANIZATIONAL MEETING

XII. SELECTION OF PRESIDENT PRO TEMPORE

- A. Elected as President Pro Tempore – Brian Swade

XIII. SELECTION OF SECRETARY PRO TEMPORE

- A. Elected as Secretary Pro Tempore – Dr. Michelle Smith

XIV. CANVASS OF VOTES

Dr. Michelle Smith read the Suburban Cook County Election Results canvassing of votes. The elected members and results were as follows: Jake Brown with 475 votes, Adam Mounce with 454 votes, Clara I. Bruno with 473 votes, and Elizabeth E. Cuevas with 515 votes.

XV. ADMINISTRATION OF OATH OF OFFICE (To Newly Elected Board Members)

President Pro Tempore, Brian Swade swore in Adam Mounce, Elizabeth E. Cuevas, Jake Brown, and Clara I. Bruno.

XVI. ROLL CALL

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, Kulis-Kearns Valeriano, and Mounce.

XVII. ELECTION OF BOARD PRESIDENT

- A. Elected as Board President – Adam R. Mounce

XVIII. ELECTION OF VICE PRESIDENT

A. Elected as Vice President – Brian Swade

XIX. ELECTION OF BOARD SECRETARY

A. Elected as Board Secretary – Dr. Michelle Smith

XX. ELECTION OF BOARD TREASURER

A. Elected as Board Treasurer – Regina Johnson

XXI. ELECTION OF IASB EXECUTIVE BOARD

A. It was determined that the Berwyn North School Board does not need to take further action.

XXII. ELECTION OF IASB DELEGATE

A. Berwyn North SD 98 Delegate – Adam R. Mounce

XXIII. ACTION ITEMS

A. Approval of the tentative budget for the Jefferson STEM/STEAM Lab Renovation Project
APPROVAL OF THE TENTATIVE BUDGET FOR THE JEFFERSON STEM/STEAM LAB RENOVATION PROJECT

Member Cuevas moved and was seconded by Member Paul-Emile that the Board approve the Tentative Budget for the Jefferson STEM/STEAM Lab Renovation Project.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, and Kulis-Kearns Valeriano

B. Resolution - National Principal Appreciation Day - May 1st
APPROVAL OF RESOLUTION FOR NATIONAL PRINCIPAL APPRECIATION DAY – MAY 1ST
Member Cuevas moved and was seconded by Member Brown that the Board approve the Resolution for National Principal Day as May 1st.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, and Kulis-Kearns Valeriano

C. Resolution - Teacher Appreciation Week - May 3-7, 2021
APPROVAL OF RESOLUTION FOR TEACHER APPRECIATION WEEK – MAY 3-7, 2021
Member Brown moved and was seconded by Member Paul-Emile that the Board approve the Resolution for Teacher Appreciation Week as May 3rd-7th, 2021.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, and Kulis-Kearns Valeriano

D. Resolution - National Nurse Day- May 12th
APPROVAL OF RESOLUTION FOR NATIONAL NURSE DAY – MAY 12TH
Member Brown moved and was seconded by Member Bruno that the Board approve the Resolution for National Nurse Day as May 12th.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, and Kulis-Kearns Valeriano

E. Resolution - National School Cafeteria Day - May 7th

APPROVAL OF RESOLUTION FOR NATIONAL SCHOOL CAFETERIA DAY – MAY 7TH

Member Cuevas moved and was seconded by Member Paul-Emile that the Board approve the Resolution for National School Cafeteria Day as May 7th.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, and Kulis-Kearns Valeriano

F. Approval of Job Descriptions:

a. School Nurse Job Description

APPROVAL OF SCHOOL NURSE JOB DESCRIPTION

Member Brown moved and was seconded by Member Paul-Emile that the Board approve the School Nurse Job Description.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, Kulis-Kearns Valeriano, and Mounce

b. School Counselor Job Description

APPROVAL OF SCHOOL COUNSELOR JOB DESCRIPTION

Member Paul-Emile moved and was seconded by Member Cuevas that the Board approve the School Counselor Job Description.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, Kulis-Kearns Valeriano, and Mounce

XXIV. INFORMATION AND REPORTS

A. Upcoming Events

April 30

Children's Day Event - 2:00 p.m. - 4:00 p.m.

May 3

Lincoln Middle School Parent Teacher Student Association Meeting - 7:00 p.m. - 8:00 p.m.

May 7 - May 16

Lincoln's Virtual Wildcat 5k Run/Walk - Race gear pickup will take place at Lincoln Middle School on Thursday, May 6th, and Friday, May 7th from 8:00 am- 3:30 pm in the main office. To register: <https://www.eventbrite.com/e/virtual-wildcat-5k-runwalk-tickets-147797784151>

May 12

Dual Language Celebration - 6:00 p.m. - 8:00 p.m.

May 26

K-2nd Virtual Awards Assembly - Jefferson Elementary School - 9:00 a.m. - 10:30 a.m.

3rd-5th Virtual Awards Assembly - Jefferson Elementary School - 10:30 a.m. - 12:00 p.m.

May 27

BOE Meeting - District Office - 6:30 p.m.

June 24

BOE Meeting - District Office - 6:30 p.m.

B. FOIA Requests:

- a. FOIA request received on April 15, 2021, from Torrie Wofford from Unified Concepts. Mr. Wofford requested copies of the following documents;
 1. The most recent contracts related to IT outsourcing services including the provider's name, cost of services, scope of work, number of devices, and end date. –
District response - not applicable
 2. The most recent monthly VOIP phone system statement or contract with an end date -
District response - Call One recent statement was emailedInformation was submitted to Mr. Wofford on April 15th. FOIA request was fulfilled.
- b. FOIA request received on April 19, 2021, from Preston Dedi from Chicagolandconstruction.com submitted a request for Bid Results/Tabulation or Award for the Havlicek STEAM Lab Renovation Project. The tabulation sheet was submitted and the request was fulfilled on April 20, 2021.
- c. FOIA request received on April 13, 2021, from Ms. Ruanda Mejia requested video recording of the activity at the Havlicek main entrance to the alley across the street, to the corner of 15th Street and Ridgeland for February 23, 2021 specifically from 1300-1730. Surveillance video was downloaded onto a USB drive. This FOIA request was fulfilled at the time Ms. Mejia picked up the USB drive from district office on April 20, 2021.
- d. FOIA request received on April 23, 2021 from Nicolas Carrizales Coronado with Illinois Education Association - NEA. Mr. Carrizales requested information on the LaGrange 102 staff medical information and data related to the SafeGuard Surveillance Screening for an ongoing investigation.
The district provided the service agreement with SafeGuard and three public news videos. The FOIA was completed on April 29, 2021.

XXV. PUBLIC COMMENT

- A. None stated

XXVI. BOARD COMMENTS

- A. Member Cuevas welcomed the new Board Members Mr. Jake Brown and Ms. Clara Bruno. Ms. Cuevas encouraged the new members to speak up and voice their opinions and remain involved.
- B. New Member Brown introduced himself and gave the Board and community his educational and professional background. Mr. Brown voice his excitement in becoming a new board member.
- C. New Board Member Bruno introduced herself to the Board and community. She spoke of her work experiences, her passion in the medical field, and her hopes as a board member. She looks forward to contributing to the board.
- D. Member Kulis-Kearns Valeriano gave more information about the IASB West Cook Division committee membership conference in November. She gave dates for future meetings for the new board members if they so do choose to participate in the future.
- E. Superintendent, Dr. Michelle Smith, announced that Berwyn North has joined with Berwyn South and will be holding a Moderna Covid-19 Vaccination clinic in partnership with Positive Hope Services to the Berwyn community 18 years of age and over. Anyone in the community can register. Maria Barajas is working with Pillars and middle school students to schedule seniors for vaccinations.
- F. Maria Barajas is actively looking for volunteers to help make call for senior vaccination appointments. Hotline Tues, Wed, and Thurs from 3:30 p.m. to 4:30 p.m. at District Office in Conference Room B. Saturday volunteers will work from 8:30 a.m. – 3:30 p.m. and will be provided with breakfast and lunch. Volunteers will be setting appointments for community seniors at Pillars

Health Clinic and both Berwyn locations. Please contact Teresa Barajas at tbarajas@bn98.org to sign up to volunteer.

XXVII. ADJOURNMENT MOTION TO EXECUTIVE SESSION

Member Paul-Emile moved and was seconded by Member Cuevas that the Regular Meeting of the District 98 Board of Education adjourn to Executive Session at 8:54 p.m., Thursday, April 29, 2021 for the purpose of discussing the following items:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c) (1). (Open Meetings Act Exception #1)
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). (Open Meetings Act Exception #2)
3. The Purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5). (Open Meetings Act Exception #5)
4. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of The closed meeting; 5 ILCS 120/2(c)(11). (Open Meetings Act Exception #11)

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, Kulis-Kearns Valeriano, and Mounce

MOTION TO RECONVENE IN REGULAR SESSION

Member Paul-Emile moved and was seconded by Member Cuevas that the Regular Meeting of the District 98 Board of Education reconvenes from Executive Session at 10:35 p.m.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Kulis-Kearns Valeriano, and Mounce

MOTION TO APPROVE PERSONNEL: ITEMS B2 & B3 OF THE CONSENT AGENDA

Member Arenella moved and was seconded by Member Kulis-Kearns Valeriano that the Board approve Personnel Item B2 New Hires and Item B3 Leaves under the Consent Agenda.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, Kulis-Kearns Valeriano, and Mounce

XXVIII. NEW BUSINESS

A. None stated

XXIX. OLD BUSINESS

A. None stated

XXX. ADJOURNMENT

MOTION TO ADJOURN

Member Paul-Emile moved and was seconded by Member Cuevas that the Regular Board Meeting of the District 98 Board of Education adjourn at 10:40 p.m., Thursday, April 29, 2019.

ROLL CALL:

Ayes: Swade, Paul-Emile, Cuevas, Brown, Bruno, Kulis-Kearns Valeriano, and Mounce

Michelle Smith, Secretary

Adam R. Mounce, President

Jessica Ibarra

Visitors: 46 video conference participants